

## MINUTES OF PRE-BID MEETING

### HIRING OF CONSULTANT FOR REMAINING CIVIL & MEP WORKS OF EOBI MIX-USE DEVELOPMENT PROJECT AT 66 M.A JOHAR TOWN LAHORE

Date: 17<sup>th</sup> August 2021

Venue: 66- M.A Block 25 Trade Centre Phase-2 Johar Town, Lahore

#### EMPLOYER'S REPRESENTATION:

- Engr. Zeeshan Haider (Project Manager - Lahore)
- Engr. Muhammad Waleed (Assistant Manager - Projects)
- Engr. Moyeed Ali (Resident Engineer - Civil)
- Engr. Kaleem Ullah (Assistant Resident Engineer - Civil)
- Engr. Nouman (Assistant Resident Engineer - Mechanical)
- Mr. Muhammad Tahir (Quantity Surveyor)

1. On behalf of PRIMACO (Project Manager - Lahore) initiated the meeting while highlighting location background of the project and the intent of the Employer to execute project.
2. After detailed introduction, the bidders were requested to raise their queries, if any, for further clarifications by Employer's team. Following are the queries and responses raised during the meeting.

No.	Clarification/Query	Response
1	What is scope of services of HVAC system in this tender?	The HVAC system shall be assessed based on its current condition and any item out of order or missing shall be made part of BOQ.
2	Who will be responsible for submission of AS BUILT drawings to the Employer	The consultant shall fetch As-Built drawings from the contractor and after vetting submit it to the Employer
3	What is the status of Utility Connections and who shall be responsible for the same	Utility connections are the responsibility of the Employer and the same shall be handled on Employer's end.
6	What is the project completion time to be allocated to the contractor?	The project completion time for contractor shall be 5 months from the date of signing of Contract Agreement.
7	Are sole-proprietors/ individual firms eligible to apply?	Sole Proprietors will be dealt as per RFP document.
8	Is registration with FBR will only be sufficient or the firm shall be on Active Payers List (ATL)	The firm must be both NTN and GST registered with FBR and must on ATL.
9	Will the tax be applicable as per Punjab PRA Regulations?	All applicable Taxes shall be applied as per prevailing Govt. Rules & Regulations
11	Shall the amount quoted by the consultant be lump-sum?	Yes, Lump-sum fee shall be quoted by the Consultant for the assignment as per RFP

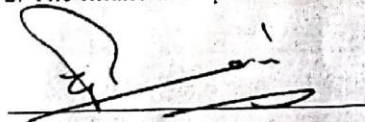
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No.	Clarification/Query	Response
12	Are any previous drawings available and will that be shared with the consultant?	Yes, relevant and available data will be shared with the successful consultant for reference.
13	What is the duration of time for completion of the assignment for consultant?	Time period shall be as stated in RFP i.e. 45 calendars days
14	Can major changes be made to existing plans of building?	No structural changes are permitted, however cost effective and economically feasible alteration/adjustment suggested by the successful bidder may be taken into account after deliberation.
15	Does the employer want esthetical changes?	Yes, the employer will encourage the esthetical changes in design being cost effective
16	Will the consultant be responsible to indemnify the structure strength of building?	Yes, the newly hired consultant shall be responsible to provide indemnification of structure to the employer.
17	Who will be responsible to acquire NOC/ approvals from LDA and other regulatory authorities of the building?	After necessary revisions in drawings, the successful consultant will be responsible for revised drawings submission/approvals from LDA and other regulatory authorities.

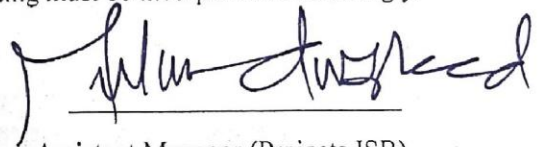
The meeting ended with on thanks giving notes.

### NOTE:

1. Timelines will be strictly followed in line with RFP.
2. The financial impact in line with scope of RFP and Pre-Bid Meeting must be incorporated accordingly.



Project Manager (Lahore)



Assistant Manager (Projects ISB)