



**PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT
COMPANY PRIVATE LIMITED (PRIMACO)**

REQUEST FOR PROPOSAL (RFP)

Tender Enquiry No: (PRIMACO/P&C/LIFE INSURANCE- ISLAMABAD/01/10/2019)

**PROVIDING GROUP LIFE INSURANCE TO THE EMPLOYEES OF
PAKISTAN REAL ESTATE INVESTMENT & MANAGEMENT
COMPANY (PRIMACO)**

Sr. No.	Name of Work	Cost of Bidding Document
1.	Cost of Bidding Document:	Rs. 1000/-
2.	Bid Security:	5% of Bid Value in shape of Pay Order
3.	Tender Documents Collection (Start Date):	Publication / Hoisting of Notice
4.	Tender Documents Collection (End Date):	27 th December 2019 till 1500 Hours
5.	Tender Documents Submission Date & Time:	30 th December 2019 till 1500 Hours
6.	Bid Opening Date & Time:	30 th December 2019 at 1530 Hours
7.	Address of Opening Bids:	PRIMACO Head Office, 2 nd Floor, EOBI House, Mauve Area, G-10/4, Islamabad.

M/S Pakistan Real Estate Investment & Management Company (Pvt) Ltd (PRIMACO) a wholly owned subsidiary of EOBI invites sealed Proposal from reputable firms for **Providing Group Life Insurance To The Employees Of Pakistan Real Estate Investment & Management Company (PRIMACO)**, on "Single Stage Two Envelopes Bidding Process". (Least Cost Selection)
Interested and eligible companies may obtain Bidding Documents from the office of the undersigned against a payment of Rs. 1,000/- (non refundable) in the shape of Bank Draft / Pay Order in the name of PRIMACO Islamabad during 0900 hours to 1500 hours on any working day.

Eligibility Criteria:

Interested Firms are required to submit following information / documents as part of proposal:-

- Complete credentials of the company with related details.
- Copy of Valid Registration with SECP.
- Copy of registration with Income Tax Department / FBR.
- An affidavit stating that the individual/firm is not blacklisted by any Govt. /Autonomous Body.
- Minimum AA rated by PACRA/JCR-VIS.

NOTES:

The RFP must be in two sealed envelopes clearly marked as "Technical Proposal & Financial Proposal" and both of them should be placed in one big envelope and be delivered by hand or through registered mail at the address given below not later than **1500 Hours 30th December, 2019**. The Technical Bids will be opened by Employer on same day i.e. 30th December 2019 at 1530 Hours.

Only Companies/Firms, who are successful in obtaining the required criteria as described in RFP, will be allowed to participate in financial bidding in accordance to single stage, two envelope method. Incomplete / conditional bids bearing cutting / over writing without authentication will not be considered. PRIMACO reserves all rights to accept or reject all of the submitted proposal as per PPRA rules.

All applicable taxes will be deducted at source as per existing laws of Pakistan.

This advertisement is available on PPRA website (www.ppra.org.pk) & PRIMACO website (www.primaco.com.pk)

GENERAL MANAGER (P&C)

PRIMACO Head Office. 2nd Floor, EOBI House,
G-10/4, Mauve Area, Islamabad.
Telephone No. 051-9108254-55